

MACON COUNTY BOARD OF ELECTIONS  
Absentee Ballot Board Meeting, 2 November 2021, 5 PM

Participants: Melanie Thibault, Gary Tallent, Kathy Tinsley, Gary Dills, John Vanhook, Jeff Gillette and Lynne Garrison.

Call to Order: Chair Tinsley called the meeting to order at 5 PM.

1. Review of minutes: Mr. Gillette made a motion to accept the 1 November minutes as written. Mrs. Garrison seconded the motion, and the Board unanimously approved the motion. Attachment 1.
2. Vote Counts: The Board ran the vote count for the Highlands One Stop election, the vote count for the Franklin One Stop, and the absentee by mail vote counts. Each Board member reviewed the tapes and signed accordingly. Mrs. Tinsley and Mr. Dills oversaw the data entry into the main computer (non-internet) and the conversion to ASCI file. The Board members reviewed the converted data to ensure it was unchanged. The Director uploaded the ASCI file to the NC State Board of Elections computer system. The Board members confirmed that the uploaded data was unchanged from the original vote count. All were accurate.
3. Invoice: The Director provided an invoice (\$325) to Weber & Weber for municipal election site posters and invoices for payment to the Board. The Board reviewed the invoices and the Chair signed. Attachment 2.
4. Recess: Mr. Dills made a motion to recess until 7:30 PM. Mr Gillette seconded the motion and the Board approved unanimously. The Board went into recess at 6:10 PM. The Board reconvened at 7:20 PM.
5. Election Day Vote counts: The Board reviewed the data tapes and cards from the Franklin and Highlands voting sites. The Director entered the data into the computer to convert to ASCI files. Mr. Dills and Mrs. Garrison oversaw the process and confirmed the correctness of the data. The Director uploaded the ASCI file to the NC State Board of Elections computer system. Mr Dills and Mrs. Garrison reviewed the data before entry and after and confirmed its accuracy. With all precincts reporting, the unofficial election results were posted by the NC State Board of Elections.
6. Adjourn: With no further business, Mr. Vanhook made a motion to adjourn. Mrs. Garrison seconded the motion and the Board approved unanimously.

The Board will reconvene at 11 AM on 12 November 2021. The Board adjourned at 9:05 PM.

#### Attachments

1. Minutes from 1 November 2021
2. Invoices